



QUARTERLY BOARD MEETING

October 20 & 21, 2023



BOARD OF DIRECTORS

David Villarino-Gonzalez
Director

Dr. Mark Martinez
Director

Ines DeLuna
Director

Dr. Jesse Ortiz
Director

Dr. Nora Dominguez
Director

Nadia Villagran
Director

Greg Cervantes
Director

OFFICERS

Patrick Pine
Secretary

Michael Gomez
Treasurer

David Villarino-Gonzalez
President

FIELD CORPORATE OFFICE

122 E. Tehachapi Blvd. Suite C, Tehachapi, CA 93561 (661) 823-8826 office | www.farmworkerinstitute.org

Poem of the Farm Workers' Struggle

*Show me the suffering of the most miserable;
So I will know my people's plight.*

*Free me to pray for others;
For you are present in every person.*

*Help me to take responsibility for my own life;
So that I can be free at last.*

*Grant me courage to serve others;
For in service there is true life.*

*Give me honesty and patience;
So that I can work with other workers.*

*Bring forth song and celebration;
So that the Spirit will be alive among us.*

*Let the Spirit flourish and grow;
So that we will never tire of the struggle.*

*Let us remember those who have died for justice,
For they have given us life.*

*Help us love even those who hate us;
So that we can change the world.*

Amen

Written by Cesar E. Chavez



The Farmworkers Institute of Education and Leadership Development, Inc
FIELD BOARD OF DIRECTORS QUARTERLY MEETING
AGENDA

Location:

Center for Volunteer and Nonprofit Services
433 Soscol Ave., Suite A100
Napa, CA 94559

Teleconference Locations:

Zoom Meeting/Teleconference Location:

<https://us02web.zoom.us/j/82381829217>

By Phone (669) 900-9128 Meeting ID: 823 8182 9217

Friday, October 20, 2023 at 1 pm

Saturday, October 21, 2023 at 9am

- I. Friday - 1 pm-4:30pm** FIELD Quarterly Board Meeting

- II. Saturday - 9am-1:30 pm** Long Term Vision/Strategic Plan

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

ON THE WEB: Agendas may be viewed at www.farmworkerinstitute.org

1. MEETING CALLED TO ORDER:

2. ESTABLISH A QUORUM:

Roll Call:

David Villarino

Dr. Mark Martinez

Ines De Luna

Dr. Nora Dominguez

Dr. Jesse Ortiz

Nadia Villagran

Nonvoting:

Patrick Pine, Secretary

Michael Gomez, Treasurer

John C. Lemmo, General Counsel

Staff Present:

Rosa Ruelas Vanessa Gutierrez
Adonis Galarza Susana Navarro-Llamas

3. SALUTE TO THE FLAG / FARMWORKER POEM

4. ADOPTION OF THE AGENDA

5. OPEN PUBLIC FORUM

It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wishes to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.

Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

In accordance with the law, the public and Board are hereby given notice that a tape recording of today's meeting is being made. This recording is to assist in the completion of the minutes. It is NOT a transcript of the meeting and may be disposed of in 30 days. The official transcript of this meeting will continue to be the adopted minutes.

6. CLOSE PUBLIC FORUM

7. CLOSED SESSION

The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.

8. OPEN SESSION

9. APPROVAL OF THE CONSENT AGENDA:

All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

- a) Approval of Minutes from June 24, 2023*
- b) Approval of Minutes from August 16, 2023*

10. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda.

11. INFORMATION ITEMS:

1. David Villarino - President CEO

- a. Plans and Outcomes
- b. Water Coalition Presentation
- c. Provisional Policy Modificacion "intern"
- d. Child Care funding License Resolution for California City, Yuba City & Bakersfield, CA Locations
- e. Jesse Ortiz Requested for Resignation from FIELD Board of Directors
- f. Oscar Gonzales, FIELD Board Trustee Applicant
- g. Long Term Vision/Strategic Plan

2. Rosa Ruelas - Financial Management

- a. Financials

3. Vanessa Gutierrez - Director, Student Services

- a. Operations Reports

4. Maria Rawls - FIELD Advancement

- a. FIELD-NMTC Closing Resolutions

11. OLD BUSINESS:

12. NEW BUSINESS:

FIELD:

- 1. **Action Item:** Shall the FIELD Board of Directors approve the resolutions for the purpose of applying for a child care license for Bakersfield, Yuba City and California City sites?
- 2. **Action Item:** Shall the FIELD Board of Directors approve the resolution authorizing continued Child Care funding application to the CDE for FY 2024-2025?
- 3. **Action Item:** Shall the FIELD Board of Directors approve the Initial Draft of the FIELD-NMTC Transaction Resolution(s) and consent to final board approval via Unanimous Written Consent?
- 4. **Action Item:** Shall the FIELD Board of Directors approve Oscar Gonzales as a member of the Board?

13. ADJOURNMENT:

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday, December 9, 2023 time and location to be determined.

This Quarterly Meeting Agenda was posted at least 72 hours in advance of the meeting at Center for Volunteer and Nonprofit Services, 433 Soscol Ave., Suite A100, Napa, CA 94559 online on the website, and at the meeting location.



**The Farmworkers Institute of Education and Leadership Development, Inc
FIELD BOARD OF DIRECTORS QUARTERLY MEETING AGENDA**

MINUTES

Location: Farmworkers Institute of Education & Leadership Development
FIELD CTE Operations Center
2240 S. Union Ave
Bakersfield, CA 93307

Teleconference Locations:
319 Driftwood Rd. Corona Del Mar, CA 92625

Zoom Meeting/Teleconference Location:
<https://us02web.zoom.us/j/82105068643>
Meeting ID: 821 0506 8643 By Phone (669) 900-9128

Saturday, June 24, 2023 at 9:00 am

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

ON THE WEB: Agendas may be viewed at www.farmworkerinstitute.org

1. MEETING CALLED TO ORDER: *Mr. Villarino called the meeting to order at 9:11 am*

2. ESTABLISH A QUORUM: *Mr. Villarino established quorum at 9:11am*

Roll Call:

David Villarino (<i>present</i>)	Dr. Nora Dominguez (<i>present</i>)
Dr. Mark Martinez (<i>present, joined at 9:15am</i>)	Dr. Jesse Ortiz (<i>not present</i>)
Ines De Luna (<i>not present</i>)	Nadia Villagran (<i>Present</i>)
Greg Cervantes (<i>present</i>)	

Nonvoting:

Patrick Pine, Secretary (*present*)
Michael Gomez, Treasurer (*present, joined through Zoom*)
John C. Lemmo, General Counsel (*present, joined through Zoom*)

Staff Present:

Rosa Ruelas (<i>present</i>)	Gustavo Olvera (<i>present</i>)	Dr. Tamar Asatryan (<i>present</i>)
Roxanna Villasenor (<i>present</i>)	Vanessa Gutierrez (<i>present</i>)	Maria Rawls (<i>present</i>)
Susana Navarro-Llamas (<i>present</i>)		

3. SALUTE TO THE FLAG / FARMWORKER POEM

Farmworker Poem was recited by Greg Cervantes

4. ADOPTION OF THE AGENDA

Mr. Villarino made a motion to amend the Agenda section 11 of Information Items by adding additional items under David Villarino, President/CEO and to add (C) Cadiz Update and (D) Consulting Services Agreement between McCabe & Company (consultant). As well as adding an additional Action Item to approve the consulting services agreement with McCabe & Company and FIELD.

Mr. Villarino asked everyone to review the agenda with amended list of information Items, section 11 and Action Item. Chair entertained a motion to adopt the Agenda for FIELD. Nadia Villagran moved, Mark Martinez seconded the motion. There was no discussion and the motion was approved by Mark Martinez, Nora Dominguez, Nadia Villagran, David Villarino and Greg Cervantes.

Ayes: 5

Abstain: 0

Absent: 2

5. OPEN PUBLIC FORUM

It is appropriate for the public to address the FIELD Board regarding items of public interest within the jurisdiction of the board before or during the Board's consideration of the items. Time allowed may be limited to three minutes per item. If a large number wishes to speak on a specific item, the board may limit total input to 30 minutes on any item. Individuals or groups may address the board on items not listed on the agenda; however, no action can or will be taken on the unlisted items.

Further, Education Code §35145.5 also establishes the right of the public to place items on the agenda directly relating to business of the FIELD Board of Directors. Agenda requests must be made in writing ten days prior to board meetings.

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- *Mr. Villarino opened the public forum at 9:13am. He asked if there were any comments by the public. There were none.*

6. CLOSE PUBLIC FORUM

- *Public forum closed at 9:16am*

7. CLOSED SESSION

The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.

- *No Items for Closed Session*

8. OPEN SESSION

9. APPROVAL OF THE CONSENT AGENDA:

All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

- a) *Approval of Minutes from March 11, 2023*

Mr. Villarino asked the Board Members to review Minutes from March 11, 2023 . Chair entertained a motion to approve the minutes, Nadia Villagran moved, Mark Martinez seconded. There was no discussion, motion approved by Nadia Villagran, Mark Martinez, David Villarino, Nora Dominguez. Greg Cervantes abstains.

Ayes: 4

Abstain: 1

Absent: 2

10. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT’S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda.

11. INFORMATION ITEMS:

1. David Villarino - President CEO

- a. Executive Summary
- b. Plans & Results
- c. Cadiz Update
- d. Consulting Services Agreement between McCabe & Company (Consultant) & FIELD

Mr. Villarino shared the Plans & Results with the board of directors as well as the Consulting Services Agreement between McCabe & Company & FIELD to bring Susan McCabe on board, followed by the Cadiz update.

2. Rosa Ruelas - Financial Management

- a. Financials
- b. FIELD’s Proposed 2023-24 Budget

Rosa Ruelas, Accounting Manager shared the balance sheet reflecting totals through May 31, 2023. FIELD’s Total Assets stand at \$10,498,124.Total Liabilities are \$3,207,840 with a roll over fund balance of \$2,647,769. Excess revenue reflect \$4,642,514. Net assets (new fund balance) reflect \$7,290,283 at the end of the fiscal year. Total Liabilities and Net assets \$10,498,124.

Revenue and Expenditures report was shared with our board of directors, this document projects the expenditures for the end of the fiscal year, June 30, 2023.

Total revenue is \$19,227,034 budget was \$16,848,424 with a variance of \$2,378,610
Total Expendures \$14,584,520 budget was \$16,379,252 with a variance of \$1,794,733
Excess Revenue over (under) Expenditures Actual \$4,642,514 Budget \$469,172 with a variance of \$4,173,342.

Rosa also shared the FIELD Proposed Budget 2023-2024 Combined report with the board of directors.

3. Silva Ohannessian - Human Resources Director

- a. Human Resources Plan vs. Results

Silva Ohannessian shared the HR Pland vs. Results with the board of directors.

4. Maria Rawls - FIELD Advancement

- a. Real Estate Plan vs. Results

- i. Construction & Development
- ii. Resolution Notice of Funding Availability-Desert Palms
- iii. Report on the Proposed Support Organization for Union Street

- b. Marketing Plan vs Results

- i. General Update

Maria Rawls, reported on Real Estate Plan vs. Results which included, Construction & Development, Resolution Notice of Funding Availability-Desert Palms, Report on the Proposed Support Organization for Union Street, & Marketing Plan vs Results, General Update.

5. Dr. Tamar Asatryan - Strategic Initiatives

- a. Strategic Initiatives Report; Plan & Results

Dr. Tamar shared the Strategic Initiatives Report: Plan & Results with the board of directors.

12. OLD BUSINESS:

- *No old business*

13. NEW BUSINESS:

FIELD:

1. **Action Item:** Shall the FIELD Board of Directors approve FIELD's Proposed 2023-24 Budget?

Chair entertained a motion to approve FIELD's Proposed 2023-24 Budget. Greg Cervantes moved, Nadia Villagran seconded. Action Item was discussed during Information Items, motion approved by Nadia Villagran, Nora Dominguez, Mark Martinez, David Villarino, Greg Cervantes

Ayes: 5

Abstain: 0

Absent: 2

2. **Action Item:** Shall the FIELD Board of Directors approve the Resolution Notice of Funding Availability for Desert Palms not to exceed \$45M?

Chair entertained a motion to approve the Resolution Notice of Funding Availability for Desert Palms not to exceed \$45M. Mark Martinez moved, Nadia Villagran seconded. Board member Nadia Villagran mentioned the resolution states 40M vs 45M on Action Item. It was decided to keep it at 45M in the event the grant application increased. The motion was approved by Nadia Villagran, Nora Dominguez, Mark Martinez, David Villarino, Greg Cervantes.

Ayes: 5

Abstain: 0

Absent: 2

3. **Action Item:** Shall the FIELD Board of Directors approve the proposed support organization for the NMTC project for Union Street development?

Action Item not approved

4. **Action Item:** Shall the FIELD Board of Directors approve FIELD leadership to name the entity?

Chair entertained a motion to approve FIELD leadership to name the entity. Mark Martinez moved, Greg Cervantes seconded the motion. Action Item was discussed during Information Items, motion was approved by Nadia Villagran, Nora Dominguez, Mark Martinez, David Villarino, Greg Cervantes.

Ayes: 5

Abstain: 0

Absent: 2

5. **Action Item:** Shall the FIELD Board of Directors approve FIELD leadership to select 5 board members for the new entity?

Chair entertained a motion to approve FIELD leadership to select 5 board members for the new entity? Mark Martinez moved, Greg Cervantes seconded the motion. Action Item was discussed during Information Items, motion was approved by Nadia Villagran, Nora Dominguez, Mark Martinez, David Villarino, Greg Cervantes.

Ayes: 5

Abstain: 0

Absent: 2

6. **Action Item:** Shall FIELD's EPIC Board of Trustees approve the Consulting Services Agreement with McCabe & Company for the Water Technology?

Chair entertained a motion to approve the Consulting Services Agreement with McCabe & Company for the Water Technology. Mark Martinez moved, Nadia Villagran seconded. Board discussion during Information Items, the motion was approved by Nadia Villagran, Nora Dominguez, Mark Martinez, David Villarino, Greg Cervantes.

Ayes: 5

Abstain: 0

Absent: 2

14. ADJOURNMENT:

Chair entertained a motion to adjourn the meeting. Nadia Villagran moved, Greg Cervantes seconded. There was no further business for discussion, motion approved unanimously. Ayes: 5, Abstain: 0, Absent: 2. Meeting adjourned at 12:40 pm.

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Saturday, August 26, 2023 time and location to be determined.

This Quarterly Meeting Agenda was posted at least 72 hours in advance of the meeting at FIELD, CTE Operations Center, 2240 S. Union Ave. Bakersfield, CA 93307 online on the website, and at the meeting location.



The Farmworkers Institute of Education and Leadership Development, Inc
FIELD BOARD OF DIRECTORS EMERGENCY MEETING

MINUTES

Location: Farmworkers Institute of Education & Leadership Development
FIELD CTE Operations Center
2240 S. Union Ave
Bakersfield, CA 93307

Teleconference Locations:

22405 Mariposa Road Tehachapi, CA 93561
153 Stony Circle #100, Santa Rosa, CA 95401
11211 Point East Drive, Rancho Cordova, CA 95742
45712 Sutter Creek Way, Indio, CA 92201
29700 Woodford Tehachapi Road, Keene, CA 93531
82265 Padova Drive, Indio, CA 92203

Zoom Meeting/Teleconference Location:

<https://us02web.zoom.us/j/85028698840>

Meeting ID: 850 2869 8840 by phone (669) 444-9171

Wednesday, August 16, 2023 at 4:30 PM

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in the meeting, please contact us 48 hours prior to the meeting.

ON THE WEB: Agendas may be viewed at www.farmworkerinstitute.org

1. MEETING CALLED TO ORDER: *Mr. Villarino called the meeting to order at 4:30pm*

2. ESTABLISH A QUORUM: *Secretary Patrick Pine established quorum at 4:33pm*

Roll Call:

David Villarino *(present by video conference)*

Dr. Nora Dominguez *(present by video conference)*

Dr. Mark Martinez *(present by video conference, joined at 4:35pm)*

Dr. Jesse Ortiz *(not present)*

Ines De Luna *(present by video conference)*

Nadia Villagran *(present by video conference)*

Greg Cervantes *(present by video conference)*

Nonvoting:

Patrick Pine, Secretary *(present by video conference)*

John C. Lemmo, General Counsel *(not present)*

Michael Gomez, Treasurer *(present by video conference)*

Staff Present:

Susana Navarro-Llamas (*present*)

3. SALUTE TO THE FLAG / FARMWORKER POEM

Salute to the flag/Farmworker Poem were dispensed

4. ADOPTION OF THE AGENDA

Mr. Villarino asked everyone to review the agenda, there were no comments. Chair entertained a motion to adopt the Agenda for FIELD. Ines De Luna moved, Mark Martinez seconded the motion. There was no discussion and the motion was approved by Mark Martinez, Ines De Luna, Nora Dominguez, Nadia Villagran, Greg Cervantes, David Villarino.

Ayes: 6

Absent: 1

Abstain: 0

5. OPEN PUBLIC FORUM

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- *Mr. Villarino opened the public forum at 4:35 pm. He asked if there were any comments by the public. There were none.*

6. CLOSE PUBLIC FORUM

- *Public forum closed at 4:37 pm*

7. CLOSED SESSION

The board may call for a closed session to discuss confidential personnel matters, potential litigation, or other matters allowed under the Brown Act.

- *No Items for Closed Session*

8. OPEN SESSION

9. APPROVAL OF THE CONSENT AGENDA:

All consent agenda items for the FIELD BOARD OF DIRECTORS are considered to be routine and will be enacted by one motion unless a board member requests separate action on a specific item. Approval recommended on all items listed:

No board meeting minutes for approval

10. REPORTS: THE BOARD MAY, IF TIME PERMITS, TAKE BOARD REPORTS AND SUPERINTENDENT'S REPORT AT ANY TIME DURING THE MEETING AND NOT AT A SPECIFIC TIME.

There is very limited board discussion, between the board, except to ask questions or refer matters to staff, and no action will be taken unless listed elsewhere on the agenda or on a subsequent agenda.

11. INFORMATION ITEMS:

1. David Villarino - President CEO

- a. Emergency Accident Report Involving non-staff fatality

Review of pending insurance coverage and ramifications from FIELD vehicle involved in an accident.

12. OLD BUSINESS:

13. NEW BUSINESS:

FIELD:

No action items for board approval

14. ADJOURNMENT:

Chair entertained a motion to adjourn the meeting. Greg Cervantes moved, Ines De Luna seconded. There was no further business for discussion, motion approved Mark Martinez, Ines De Luna, Nora Dominguez, Nadia Villagran, Greg Cervantes, David Villarino. Ayes: 6, Absent: 1, Abstein: 0 Meeting adjourned at 4:48pm.

Next Meeting Date: Regularly Scheduled FIELD Board Meeting; Date and location to be determined.

This Emergency Meeting Agenda was posted at least 24 hours in advance of the meeting at FIELD, CTE Operations Center, 2240 S. Union Ave. Bakersfield, CA 93307 online on the website, and at the meeting location.



Corporate Office
122 E. Tehachapi Blvd.
Suite C
Tehachapi, CA 93561
(661) 823-8828 office
www.farmworkerinstitute.org

On October 21, 2023, the Board of Directors of Farmworkers Institute of Education & Leadership Development (FIELD), a duly formed Nonprofit Corporation, in the State of California, adopted the following resolution:

RESOLVED: To certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of applying for a child care license for the 2240 S. Union Avenue Bakersfield, Ca. 93307, location and to authorize the designated personnel to sign contract documents for Fiscal Year 2023-2024.

Authorized Personnel:

Carolyn Coffey, Director of Early Childhood Education
Gustavo Olvera, Director of EPIC Workforce Development

David M Villarino
CEO/President

Patrick Pine
Secretary

SECRETARY'S CERTIFICATE

I, Patrick Pine, hereby certify that I am the duly appointed and acting Secretary and keeper of the records of the Farmworker Institute for Education & Leadership Development, Inc., a California nonprofit public benefit corporation (the "Corporation"); that the Board of Directors of the Corporation approved such resolutions on October 21, 2023; that the Resolution does not conflict with the bylaws of the Corporation nor has the Resolution been in any way altered, amended, or repealed, and that it is in full force and effect, unrevoked and unrescinded, as of this day, and has been entered upon the regular minute book of the Corporation, as of the aforementioned date; and at the time of adoption of the Resolution, had, full power and lawful authority to adopt the Resolution and to confer the powers thereby granted to the officer(s) and staff therein named who has (have) full power and lawful authority to exercise the same.

Patrick Pine
Secretary

Corporate Office
122 E. Tehachapi Blvd.
Suite C
Tehachapi, CA 93561
(661) 823-8828 office
www.farmworkerinstitute.org

On October 21, 2023, the Board of Directors of Farmworkers Institute of Education & Leadership Development (FIELD), a duly formed Nonprofit Corporation, in the State of California, adopted the following resolution:

RESOLVED: To certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of applying for a child care license for the 8187 California City Blvd. California City, Ca. 93505 location and to authorize the designated personnel to sign contract documents for Fiscal Year 2023-2024.

Authorized Personnel:

Carolyn Coffey, Director of Early Childhood Education
Gustavo Olvera, Director of EPIC Workforce Development

David M Villarino
CEO/President

Patrick Pine
Secretary

SECRETARY'S CERTIFICATE

I, Patrick Pine, hereby certify that I am the duly appointed and acting Secretary and keeper of the records of the Farmworker Institute for Education & Leadership Development, Inc., a California nonprofit public benefit corporation (the "Corporation"); that the Board of Directors of the Corporation approved such resolutions on October 21, 2023; that the Resolution does not conflict with the bylaws of the Corporation nor has the Resolution been in any way altered, amended, or repealed, and that it is in full force and effect, unrevoked and unrescinded, as of this day, and has been entered upon the regular minute book of the Corporation, as of the aforementioned date; and at the time of adoption of the Resolution, had, full power and lawful authority to adopt the Resolution and to confer the powers thereby granted to the officer(s) and staff therein named who has (have) full power and lawful authority to exercise the same.

Patrick Pine
Secretary

Corporate Office
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Suite C
Tehachapi, CA 93561
(661) 823-8828 office
www.farmworkerinstitute.org

On October 21, 2023, the Board of Directors of Farmworkers Institute of Education & Leadership Development (FIELD), a duly formed Nonprofit Corporation, in the State of California, adopted the following resolution:

RESOLVED: To certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of applying for a child care license for the 467 Garden Highway Yuba City, Ca. 95991, location and to authorize the designated personnel to sign contract documents for Fiscal Year 2023-2024.

Authorized Personnel:

Carolyn Coffey, Director of Early Childhood Education
Gustavo Olvera, Director of EPIC Workforce Development

David M Villarino
CEO/President

Patrick Pine
Secretary

SECRETARY'S CERTIFICATE

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Patrick Pine
Secretary

OSCAR GONZALES

Government Relations • Coalition Development •
Management and Operations

323-270-6652 • oscargonzalesjr@gmail.com

Education

University of California, San Diego
B.A., Political Science

East Los Angeles College
A.A., Business Administration
Student Body President

Rosemead High School
Student Body President

Boards and Commissions

Commissioner, California Horse
Racing Board, Governor Newsom
appointee, Senate confirmed, 2019

Wygold LLC
Member, Advisory Board

Easy Energy Systems Inc.
Member, Advisory Board

East L.A. Residents Association
Former President

Rural Forward
Co-Founder and Board Member

Security Clearance

Top Secret, Sensitive
Compartmented Information
(SCI). Inactive, 2/23/23

Profile

Mission-oriented executive with wide-ranging leadership portfolio. Seeking a role that involves coalition building and a passion for transformative impact on underserved communities. Reputation for achieving results both in and out of government. Strong network of relationships across the country. Ability to get issues in front of policy makers and regulators. Effective at marshalling the necessary actions and resources to achieve results. A particular interest in sharing my expertise with organizations committed to economic development and community empowerment efforts.

Work Experience

Two decades of experience leading national, state, and local projects to resolve unmet needs of small businesses, startup companies, community groups, unions, small farmers, immigrants, and government agencies. Nearly a decade of executive level experience managing government officials and spearheading management programs.

GOLDEN STATE RENEWABLE ENERGY

APRIL 2023 -PRESENT

Vice President, Strategy

Oversee start-up company's community solar efforts in the Central Valley. Attract new solar investments to support farmers and ranchers while lowering utility bills for low-income residents.

- Maintain relations with farmers, ranchers, and stakeholders.
- Develop engagement strategies for landowners and policy makers.
- Work closely with the Coalition for Community Solar Access to carry out AB 2316 (Ward), "community solar and storage" program.

U.S. DEPT OF AGRICULTURE (USDA) 2009-2016 AND FEB 2021 - FEB 2023

Served under Secretary Tom Vilsack for a combined ten years in the Biden and Obama Administrations. Most recently, oversaw Human Resources, Procurement, Real Property, Homeland Security, Office of Small Business, Customer Experience, Security and Operations. Also, managed Senior Executive Service (SES) cadre, labor-management relations, DEIA, intergovernmental affairs, farm lending, civil rights, Latino outreach, immigration reform, and assisted with congressional relations.

- Assistant Secretary for Administration, February 2021-February 2023
- Sr. Advisor for Immigration & Labor, 2009-2016 and 2021-2023
- California State Executive Director - Farm Service Agency, 2014-2017
- Deputy Chief of Staff, Office of the Secretary, 2012-2014
- Deputy Assistant Secretary for Administration, 2011-2012
- Deputy Director, Intergovernmental Affairs, 2009-2011

GOLDMAN SACHS, SAN FRANCISCO, CA

JUL 2020-JAN 2021

Vice President, Government Relations

Oversaw legislative, communication, and advocacy efforts for clients and small businesses impacted by the Covid-19 pandemic. Responsible for

establishing relationships with elected officials, policy makers, and community groups.

- Facilitated dialogue and information sharing between small business owners, Congressmembers, and key policy makers about challenges and opportunities
- Connected small business owners to federal and state programs such as loans, permitting, exporting, market access and other areas.
- Monitored regulatory and policy issues for colleagues and clients

AURA FINANCIAL, SAN FRANCISCO, CA

OCT 2017-JUNE 2020

Vice President, Government Relations

Led government relations team to handle complex FinTech issues. Achieved legislative wins that resulted in loans of over \$850 million to small business owners and underbanked borrowers including immigrant workers.

- Established and maintained political and community relationships
- Collaborated with Board members on key initiatives. Recruited and managed the company's Advisory Board
- Worked with U.S. Treasury officials to secure Community Development Financial Institution (CDFI) certification for the company

UNITED FARM WORKERS FOUNDATION, EAST LOS ANGELES, CA

Associate Director

JAN 2007-MAY 2009

Oversaw federal legislation efforts to assist farm workers.

- Helped coordinate grassroots campaigns that involved workers, farmers, and stakeholder groups
- Implemented a media and grassroots strategy to support 'AgJOBS' legislation that would legalize our nation's 1.2 million farmworkers

NATIONAL HISPANIC ENVIRONMENTAL COUNCIL, EAST LOS ANGELES

State Director

JAN 2005-OCT 2006

Managed environmental and wilderness campaigns across California.

- Served as an organizer with the California Wild Heritage Campaign, a project funded by the Wilderness Society and Sierra Club
- Encouraged Latino support for environmental projects and California environmental ballot initiatives

GOVERNOR GRAY DAVIS, SACRAMENTO, CA

SEPT 1998 – DEC 2002

Senior Staffer

Served in various roles in the governor's office and on political campaigns.

- *Deputy Appointments Secretary.* Recruited candidates for jobs and roles at Resources Agency, EPA, Education Department, and Youth and Adult Corrections
- *Public Information Officer.* Served as chief spokesman for the state's Y2K program and issues at the Department of Information Technology
- *Policy Outreach Consultant,* Transition Team
- *Director of Latino and Labor Relations,* '1998 campaign and 2002 re-election

ASSEMBLY SPEAKER VILLARAIGOSA, EAST L.A., CA **SEPT 1998 – DEC 2002**

FIELD REPRESENTATIVE

Served on the staff in the district office of newly installed Speaker

- Oversaw outreach events and built community partnerships
 - Handled constituent services across Hollywood and Northeast L.A.
 - Worked on winning campaigns to elected Assemblyman Gil Cedillo and Gloria Romero.
 - Helped L.A. County Federation of Labor's Secretary Treasurer, Miguel Contreras, secure victories for workers and immigrants
-

RESOLUTION AUTHORIZING CONTINUED FUNDING APPLICATION

This resolution is adopted to certify approval of the Governing Board to submit the Continued Funding Application (CFA) to the California Department of Education (CDE). If the CFA is approved by the CDE, the agency’s current California State Preschool Program contract and Prekindergarten and Family Literacy Support contract, if applicable, will be automatically renewed for fiscal year (FY) 2024–2025. This resolution further authorizes the designated representative(s) below to sign the CFA and all related FY 2024–2025 contract documents.

RESOLUTION

BE IT RESOLVED that the Governing Board of

authorizes that the person/s listed below, is/are authorized to sign the FY 2024–2025 CFA and all related contract documents for the Governing Board.

NAME/S OF AUTHORIZED REPRESENTATIVE/S	TITLE/S

PASSED AND ADOPTED THIS _____ day of _____ (month year), by the Governing Board of _____ of _____ County, in the State of California.

I, _____, Clerk of the Governing Board of _____, of _____ County, in the State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's Signature)

(Date)

This is a message from the California Department of Education (CDE), Early Education Division (EED).

Subject: Fiscal Year 2024–25 Continued Funding Application

Attention: Executive Directors and Program Directors of All California State Preschool Programs and Other Interested Parties

The fiscal year (FY) 2024–25 Continued Funding Application (CFA) for California State Preschool Program (CSPP) and Prekindergarten and Family Literacy Support (CPKS) contractors is anticipated to be released in mid-October 2023. Completed CFAs will be due December 1, 2023. The Early Education Division (EED) will notify all subscribers to our distribution list when CFA documents and detailed instructions have been posted on the CFA web page.

Please act now to prepare your agency’s board resolution authorizing submission and designating authorized representatives who may sign the FY 2024–25 CFA and related contract documents. Please add the resolution to your governing body’s agenda as soon as possible to ensure it is passed in advance of the CFA due date of December 1, 2023. Note that last year’s resolution may not be re-used. A new resolution is required each year. A resolution template is provided on the CFA website: <https://www.cde.ca.gov/sp/cd/ci/cfa2425.asp>.

The CFA must be signed by a person with the legal authority to contractually bind the agency, or the contractor’s “authorized representative.”

For local educational agencies (LEAs), authorized representatives include the Superintendent, or person(s) formally delegated the authority to sign the CFA and related contract documents on behalf of the agency. An LEA’s governing body must

provide a resolution or meeting minutes which identify authorized representative(s) by name.

For community-based organizations (CBOs), authorized representatives include the Board President, Executive Director, Owner, or person(s) formally delegated the authority to sign the CFA and related documents on behalf of the agency.

If you have questions regarding this requirement, or other general questions about the FY 2024–25 CFA, please email CFA@cde.ca.gov.

If you have programmatic questions, please contact your assigned EED, Program Quality Implementation (PQI) office regional consultant. The EED, PQI office regional consultant directory can be accessed at <https://www.cde.ca.gov/sp/cd/ci/assignments.asp>.

You have received this message because you are subscribed to an e-mail list from the California Department of Education's Early Education Division. To unsubscribe from this list, go to <http://www.cde.ca.gov/sp/cd/ci/emailindex.asp>.

**FIELD
BALANCE SHEET
September 30, 2023**

ASSETS

CASH	6,096,076
RECYCLING CENTER-CASH ON HAND	32,792
ACCOUNTS RECEIVABLE	719,635
ACCOUNTS RECEIVABLE-APPORTIONMENT	693,465
GRANTS RECEIVABLE	(4,077,575)
PREPAID EXPENSES	181,283
ADVANCES	106,505
PROPERTY & EQUIPMENT	
FURNITURE & EQUIPMENT	468,134
VEHICLES	3,156,935
BUILDING/LAND	5,490,591
RIGHT OF USE(ROU)	418,018
LESS: ACCUMULATED DEPRECIATION	(1,466,016)
TOTAL ASSETS	11,819,844

LIABILITIES

ACCOUNTS PAYABLE	283,857
ACCRUED PAYROLL	167,161
COMPENSATED ABSENCES	159,144
MEDICAL PAYABLE	166,178
PENSION PAYABLE	2,275
SICK LEAVE PAYABLE	174,384
PAYROLL PAYABLE	280,532
LOAN PAYABLES-VEHICLES	232,665
LOAN PAYABLES-BUILDING/LAND	552,740
LOAN PAYABLES-LOC	0
LOAN PAYABLES-BSB (INVESTMENT)	143,929
CURRENT PORTION/LONG TERM LIABILITY-LEASE	418,018
DEFERRED GRANT REVENUE	699,656
RESTRICTED FUNDS	2,225

TOTAL LIABILITIES	3,282,764
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FUND BALANCE	9,778,634
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EXCESS REVENUE OVER (UNDER) EXPENDITURES	(1,241,553)
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NET ASSETS	8,537,081
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TOTAL LIABILITIES AND NET ASSETS	11,819,846
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**Farmworker Institute
Combined Revenue and Expense Statement**

COMBINED	Fiscal year thru period ending 10/31/2023		
Description	+----- Actual	Year to Date Budget	-----+ Variance
401 APPORTIOMENT	1,300,012	1,479,696	(179,684)
40 HS OTHER STATE REVENUES	101,716	0	101,716
402 INSTRUCTIONAL FEES	28,218	20,000	8,218
405 CONTRACT FEES	892,137	797,028	95,109
410 CONTRIBUTIONS	1,233,083	1,206,776	26,307
420 RECYCLING CENTER	257,522	168,882	88,640
420 OTHER SERV	92,137	82,312	9,825
499 MISC. INCOME	42,575	0	42,575
Total Revenue	3,947,400	3,754,694	192,706
600 COMPENSATION	3,088,714	3,423,797	335,083
601 BENEFITS	848,172	904,865	56,693
605 TRAVEL	138,539	68,412	(70,127)
610 OCCUPANCY	310,162	248,249	(61,913)
611 OFFICE OPERATIONS	356,390	376,379	19,989
620 RECYCLING CENTER	163,318	101,747	(61,571)
635 PROJECT EXP	143,535	160,648	17,113
645 OUTSIDE/PROFESSIONAL	212,130	67,129	(145,001)
690 SUPPORT SERVICES	1,320	0	(1,320)
Total Expenditure	5,262,281	5,351,226	88,946
EXCESS REVENUE OVER (UNDER) EXPENDITURES	(1,314,881)	(1,596,532)	281,651



Educational Services - EPIC
Roxanna B. Villaseñor, Director of Educational Services
FIELD Quarterly Board Meeting
October 20 & 21, 2023

Annual Objective: Increase student attendance and retention by 20% by June 30, 2024 at a cost not to exceed the approved budget.

Q1 Objective: To conduct six professional development days focused on instructional goal-setting, complete an assessment calendar to facilitate data-driven discussions, ultimately driving improvements to student achievement, resulting in increased student attendance and retention rates.

Results:

- Seven professional development dates have been held through October 6, 2023.
- 100% of EPIC teachers have established their goals and objectives for the 2023-2024 school year.
- A preliminary assessment calendar has been drafted with staff input.
- Average Daily Attendance has decreased by 1%
 - As of October 6, 2023 ADA was 69% (558.77 enrolled & 383.49 ADA)
 - 2022-2023 ADA for the year was 70.81% (537.22 enrolled & 380.41 ADA)
- Retention Rate has increased by 37%
 - As of October 6, 2023 is 81.8% (683 total students processed & 558.77 actively enrolled)
 - 2022-2023 Retention rate of 44.77% (approximately 1200 students processed & an average enrollment of 537.22)

Gap:

- CASAS is the only test administered to all EPIC students throughout the year. At this time, teachers do not have timely access to CASAS test results, nor is there clarity on how to leverage these assessment results for instructional design.

Reforecasting:

- TOSAs and Director of Educational Services will be trained by a CASAS consultant on how to interpret the test results to teach and guide teachers how to leverage the data to support students reach their academic goals.
- TOSAs and Director of Educational Services will obtain access to the CASAS data platform for more timely data reports.
- A data discussion protocol will be developed and shared with staff for guidance on how best to engage in a Professional Learning Community that is focused on student learning.



EPIC Student Services
Vanessa Gutierrez, Director
Quarterly Board Meeting 10/20/2023

Objective: The student services division set two annual objectives. The first objective focused on outreach and recruitment, and the second was to increase support services to improve average daily attendance (ADA).

1. To fulfill 100% of student services staff vacancies and procure 50% of facility needs that will support an enrollment goal of 750 actively enrolled students by June 2024, at a cost that will not exceed the approved budget
2. To ensure alignment of procedures within student services and across divisions that will allow an increase of 50% direct student support and result with an ADA of 500 by June 2024 at a cost not to exceed budget.

Results: Through October 17th, we have recruited and enrolled over 782 students total. We currently have an enrollment of 683 students with an average daily attendance of 389. All vacancies have been filled.

Outreach & Enrollment: The department has successfully recruited and enrolled over 750 EPIC students across three regions. We hired 27 temporary staff and started a two month outreach campaign. In addition 251 students have been enrolled in ESL.

Admissions & Records: The office has processed over 700 EPIC enrollments, schedules, and transcripts.

Counseling: Our current counseling staff includes 1 counseling manager, 3 counselors and 1 academic advisor serving the three regions. We continue to

Nutrition: We continue to provide free breakfast and lunch in compliance with universal meals. In addition the plans for the central kitchen are underway.

Reporting:

- CBEDS October 2023: in progress
- CALPADS Fall 1: in progress
- Attendance Reporting P1: in progress

Gap: 0% gap in enrollment, 23.4% gap in ADA.

Reforecasting: Continued outreach efforts across the state to help increase active enrollment to 750 and reach an ADA of 400 for P1.

- Meet with leadership from all regions to develop up regional annual plans.
- Hire one additional counselor or academic advisor



Ed. Services - CTE
Tamar Asatryan, Special Assistant for Strategic Initiatives
FIELD Quarterly Board Meeting
October 20 & 21, 2023

Annual Objective: To increase CTE student retention to 70% and completion to 60% while increasing the number of industry recognized certifications embedded in CTE pathways and ensure at least 70 students complete a pathway at a cost not to exceed budget by June 30, 2024.

Q1 Objective: Provide concentrator and completer courses for all 7 CTE pathways to ensure 300 students can enroll in a CTE course and complete a CTE course by the end of the semester while retaining 65% of enrolled students.

Results: We met the goal of enrolling 300 students but our retention was much lower than the goal of 65%. Retention for the quarter was at 55% which is a difference of 30 students. We have retained 165 students but the goal was to retain 195 students. We provided concentrator courses in all pathways but the completer course was only offered in two of the pathways. The pathways that offered the completer course were the ECE pathway and the business pathway. The reason we did not offer the completer course in the other pathway was because we did not have any students who were ready this semester for the completer course.

Gap: Our gap is that we retained only 165 students versus the goal of 195 students. We also only offered the completer course in 2 of the pathways.

Reforecasting: The low retention rate is partly due to the fact that our students are adults and have other commitments on their time including work and other classes they take with us. The time commitment for being in CTE is an average of 9 hours per week which includes the theory and the lab. Going forward, we need to make sure that each semester for EPIC has at least 19 to 20 weeks to bring the weekly hours down to around 7.5 hours and have a stronger interaction between EPIC academic core courses and CTE pathway courses to give CTE students the chance to cover some of the CTE course requirements while taking the EPIC core academic courses. Retention can also be increased by adding additional labs at all regions to provide students with opportunities for lab in-house versus through Work Based Learning (WBL).



Strategic Initiatives

Tamar Asatryan, Special Assistant for Strategic Initiatives

FIELD Quarterly Board Meeting

October 20 & 21, 2023

Annual Objective: To help FIELD's sustainability of programs by bringing in \$1.5 million of extra funding while ensuring accurate and timely usage of grant funds and grant reporting at a cost not to exceed budget by June 30, 2024.

Q1 Objective: To apply for grants (2) after researching a minimum of 6 grants while looking into different software/platforms for grant reporting and while hiring an Assistant Grant Writer by September 30, 2023.

Results: The Strategic Initiatives Division researched 10 grants and applied for 3 grants. We also identified two grant platforms for possible adoption (Wrike and Monday) and we hired an Assistant Grant Writer. The three grants we applied for were for a First 5 Kern Mini-Grant in the amount of \$5,000, the CCC Non-Residential Programs grant in the amount of \$24,000 and the CTEIG grant in the amount of \$1,000,000. Total applied for so far this year is \$1,029,000. We also received news that we are now approved for the General Child Care & Development Program. We do not know what amount we will be offered but we asked for \$1,458,793.

Gap: There is no gap in meeting this quarter's objective for this division. We are well on our way to meeting the yearly objective.

Reforecasting: With the new Assistant Grant Writer, we are reforecasting our yearly objective of raising \$1.5 million to \$2 million. We would aim higher but the division director needs to focus some of her time overseeing CTE and ESL for part of the year and thus we will only be increasing our annual goal by \$500,000.



Educational Services - ESL
Tamar Asatryan, Special Assistant for Strategic Initiatives
FIELD Quarterly Board Meeting
October 20 & 21, 2023

Annual Objective: Two new ESL Instructional Services Agreements (ISAs) fully implemented to serve 1,500 duplicated students while helping transition 50 ESL students into EPIC by June 30, 2024 at a cost not to exceed budget by June 30, 2024.

Q1 Objective: To serve 375 ESL students through two ISAs (Siskiyou & BC) by September 30, 2023.

Results: Two hundred forty (240) students served through September 30th and three hundred ten (310) students served through the existing Siskiyou ISA and the new Bakersfield College ISA. During Q1, we served 240 students through Siskiyou utilizing distance education. We offered ESL classes for two sessions with 4 sections each. The online ESL classes were held in Palmdale, Yuba, and Greenfield. Students were provided with an onsite lab where a tutor offered students the chance to come into the lab to connect to the synchronous live sessions. Each session, we served 120 students between the 4 sections. We also started serving an additional 70 students through the implementation of the Bakersfield College ISA. The session did not start until right after Q1 ended. The original goal was to serve students both in Bakersfield and Lamont through the BC ISA during Q1 but due to delays on the part of BC and the issue of digital enrollment and registration process, we were not able to serve students in Lamont and we only were able to start serving students in Bakersfield in the last week.

Gap: The gap as of September 30th was 135 students but that gap has been decreased to 65 students as of October 9th with the implementation of Bakersfield College ISA and the offering of two sections of ESL classes in Bakersfield.

Reforecasting: If we stay with only the Bakersfield and Siskiyou ISAs, we will only be able to serve 1270 students. However, once we implement the Victor Valley College ISA in January, we will be able to serve an additional 200 students. We are also trying to teach an additional 50 students during the end of the next quarter which will help us meet our goal of serving 1500 students.



FIELD Advancement
Maria Rawls, Director of Marketing & Construction
FIELD Quarterly Board Meeting
October 20 & 21, 2023

MARKETING Annual Objective: Further expansion of public awareness through social media posts, press/print media coverage, 4 planned giving campaigns to raise \$170,000 annually, and a redesign and migration of existing website to new integrated host to improve performance capabilities, increase donor confidence, and streamline EPIC & CTE student registration raise by June 30, 2024 at a cost not to exceed \$85,000.

Q1 Objective: Update marketing materials to support EPIC & CTE outreach & enrollment, identify website template & host with capacity to better serve FIELD's structure & develop proposal, plan 4 giving campaigns for annual results.

Results:

- **Giving Campaigns planned (4 Events)** - Giving Tuesday/End of Year Giving Campaign – Goal \$50K; Cesar Chavez Breakfast – Goal \$75K; Summer Graduations – Goal \$25K; Sponsor a Student – Goal \$20K
- Marketing templates and materials for EPIC outreach created & distributed; CTE marketing single pathway brochures created & distributed for 7 pathways; Implemented best practice for updating, ordering and delivery of marketing materials
- Identified WordPress for new web design platform, proposal developed & includes mobile version (cost of \$15,000), and charter school website identified for inspiration on inner-page templates, student registration & donations page (looking to include ApplePay as payment option) <https://www.inspirechico.org/>

Gap:

- Sponsor a Student slated for Q1 & CTE total program brochure incomplete

Reforecasting:

- Incorporate Sponsor a Student campaign to donations page once the new website is complete – add it as recurring donations option. \$5-\$20 options for monthly recurring options.
- CTE total program brochure completed by 12/15/2023

CONSTRUCTION/RE Annual Objective: Complete the NMTC funding/development of the CTE Operations Center on Union and identify/secure financing/funding to support the development of 200 Mulberry St with pre-construction updates to the development plans, contracting a general contractor/architect team to obtain a building permit or obtain a grading permit with a significant amount of grading by April 14, 2024.

Q1 Objective: Complete the construction proforma, budget, pre-construction, permitting and open escrow/close for the New Market Tax Credit renovation project on Union Ave property as well as establish FIELD Enterprises as a subsidiary entity of FIELD for the purpose of the NMTC transaction.

Results:

- Proforma created; Architectural drawings completed & CUP approved; Drawings for Building Permit submitted to city; GC agreement & budget executed; Solar designs updated to include carport; New FIELD Enterprises entity formed; Reimbursement Tracker created/updated to reconcile invoices; Title Policy, Phase I ESA updated & ALTA Survey ordered; Began construction on perimeter wall; Completed a 5-year Union Ave POB (portion of business) & total FIELD operating budget; Completed asbestos testing; Opened escrow on transaction and began due diligence; Demo permit pulled and began soft demo.

Gap:

- Building permit still outstanding; Solar engineer updates to include carport pending, FIELD Enterprise checking account not opened.

Reforecasting:

- Target building permit by Nov 15, 2023; Close of escrow by Nov 30, 2023; FIELD Enterprises account opened by 10/26/2023



Cesar Chavez Environmental Corps
Dave Weaver, Director
FIELD Quarterly Board Meeting
October 20 & 21, 2023

The Chavez Environmental Corps (CCEC) Objective #1 was to implement an integrated training system for Corpsmembers (CM's) and Supervisors; Objective #2 was to increase the retention of CM's, Objective #3 was to improve collaboration and delivery of education to CM's, and Objective #4 was to procure fee-for-service contracts. Fiscally, for Q1, we generated a net revenue of \$99,824.

Recycling: The Cal-Recycle/CRV results are already over 300% of the annual goal; Tires and Oil annual results are 25% completed; E-Waste is behind at 14%. BCOE crews in Bakersfield, Templeton, and Bishop are full with 6-8 CM's each and are contributing full earned income as revenue.

Natural Resources: The Butano State Park Spike (Santa Cruz) crew hit every performance measure in the fiscal year 2022-2023. As a result, California State Parks has requested to increase our contract to 9 crews. We plan one more crew in the Angeles Forest and a crew in Paso Robles. The Cal-Fire Tehachapi Roadside grant was completed; the Greater Tehachapi Mountains Fire Fuels Initiative project started; Big Morongo (Palm Springs) BLM OHV project starts this spring and the OHV Joshua Tree starts this month.

Education/Development: 9 CMs and 3 supervisors attended a CTE Wildland Basic 40 class to qualify us to support wildland incidents with the Kern County Fire Department. We have 22 personnel (4 Sup. and 18 CM's) qualified, about a 300% increase. The Southern Sierra Fire Training company contracts with us to use the Union Ave. facility for higher-level wildland fire courses at \$200 per day. For 20-30 classes we will generate \$6,000 in earned income.

CTE- 14 CMs are enrolled with 100% attendance, an almost 200% increase in enrollment and a 1000% increase in attendance. The same was attained in the Recycling pathway as the CTE staff placed CM's in the pathway they work in. Once CM's complete the CTE pathway, they are able to enroll in any pathway. This has been a resounding success.

Gap: E-Waste collection in Recycling and the enrollment of CM's in EPIC.

Reforecast: Student Services has begun to enroll CM's into EPIC for on-line instruction while off work. CCEC will improve E-Waste collection through 6 more collection events by the end of Q2. CCEC and Student Services will work with EPIC to match the CTE class's success. School Psychologist David Chavez V. has begun implementing the use of AERIES by CCEC staff to better track statistics and outcomes of CM's experiences in CCEC and EPIC/CTE. AERIES is planned to be fully implemented as the adopted system of tracking for CCEC by the end of Q2.



EPIC Workforce Development

Gustavo Olvera, Director

Quarterly Board Meeting October 20 & 21, 2023

Objective 1: To establish a sustainable Workforce Development (WFD) Program for Recycling and Early Childhood Education (ECE), by identifying and securing \$800,000 in funding opportunities to incubate one social business in FIELD towards a worker owned cooperative by June 30, 2024.

Action step 1: To submit 3 municipal applications for recycling centers by 9/30/23.

Action Step 2: To upgrade the Union ECE Center to comply with ECE regulations by 9/30/23

Action Step 3: To identify 3 potential grants for workforce development by 9/30/23

Action Step 4: To secure \$800,000 of earned income or grant funding by June 30, 2024

Results: Two applications submitted in California City and one in the City of Bakersfield . The modular buildings were painted. The ECE center in Union will have the Bathroom, fenced area, and concrete tricycle track completed during Q2. Two grants were identified; Campesino De California Outreach Grant in the amount of \$100,000 and a Ca Rise Program for up to \$500,000. Recycling currently has 31 accounts that serve the SP Program (Special Recycling Program) and had two recycling centers in operation. This has resulted in a Total net revenue for recycling of \$71,910.00. Tehachapi Recycling Center had a net revenue of \$54,596, the SP Program had a net revenue of \$30,252, and decasing lost -\$12,938.

Reforecasting: Staff will continue to push to open recycling centers in Paso Robles, Palmdale, Landcaster, and Bakersfield. Staff will continue to seek other sources of funding for program sustainability. Bakersfield recycling center was not generating sufficient earned income to sustain the center and was closed

Objective 2: To align FIELD's social business objectives with FIELD's CTE Pathways by 30, 2023.

Action Step 1: Establish an advisory board for the CTE Program by September 30, 2023.

Action Step 2: Incorporate lab hours into the class schedule

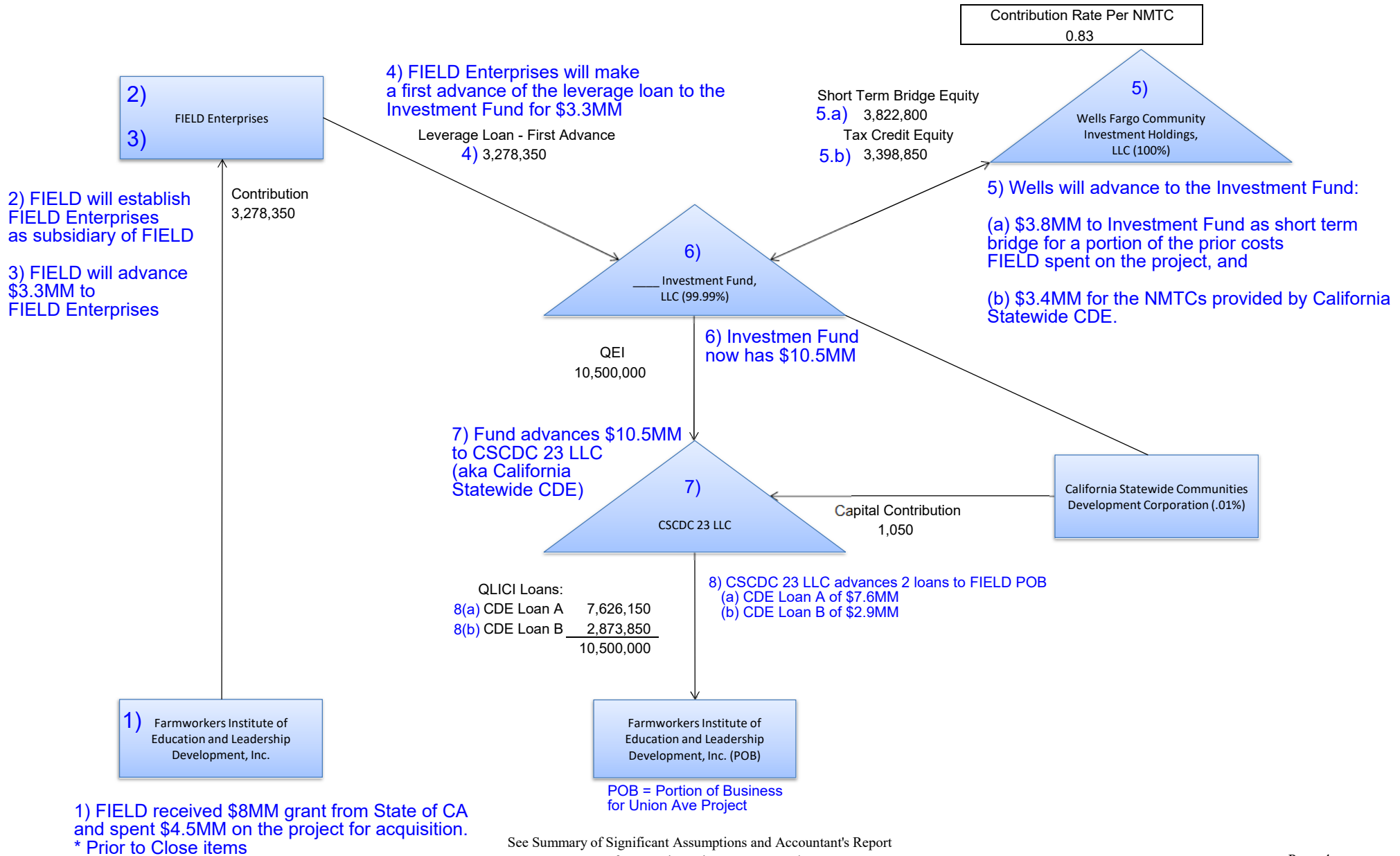
Results: : We did not seek board members to represent CTE Solar, Construction, Business, and Agriculture.

Reforecasting: Staff in Solar, Construction, Business, and Agriculture, will seek out volunteers to serve on the CTE Advisory Board and the goal is to have this board in place by the end of Q2, with the first meeting at the beginning of Q3.

Flowchart 1 - Prior to Close of Escrow and At Closing Overall NMTC Deal Diagram

FIELD

NEW MARKETS DIAGRAM - AT CLOSING

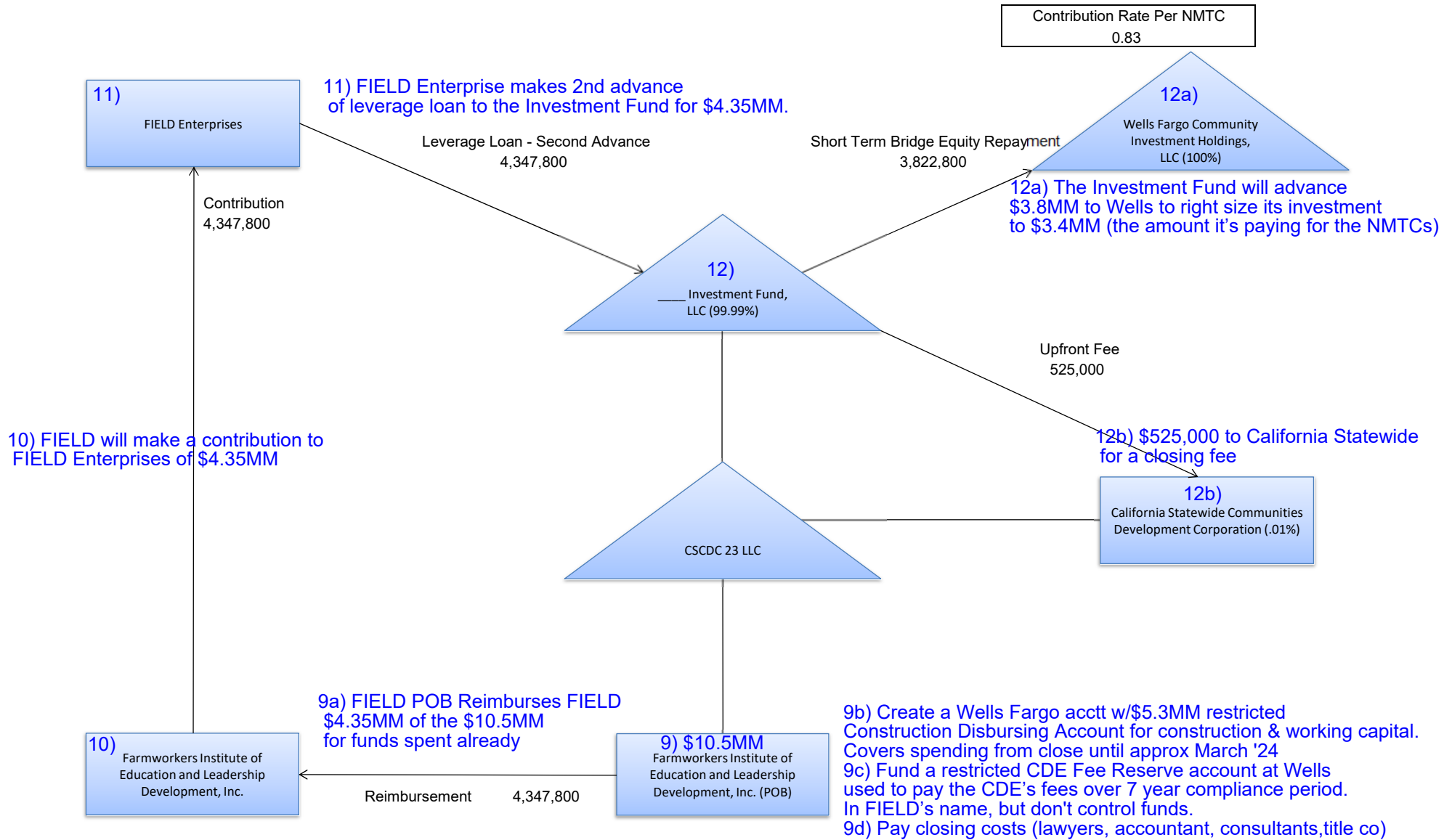


See Summary of Significant Assumptions and Accountant's Report
Draft - For Discussion Purposes Only

Flowchart 2 - Day of Closing

FIELD

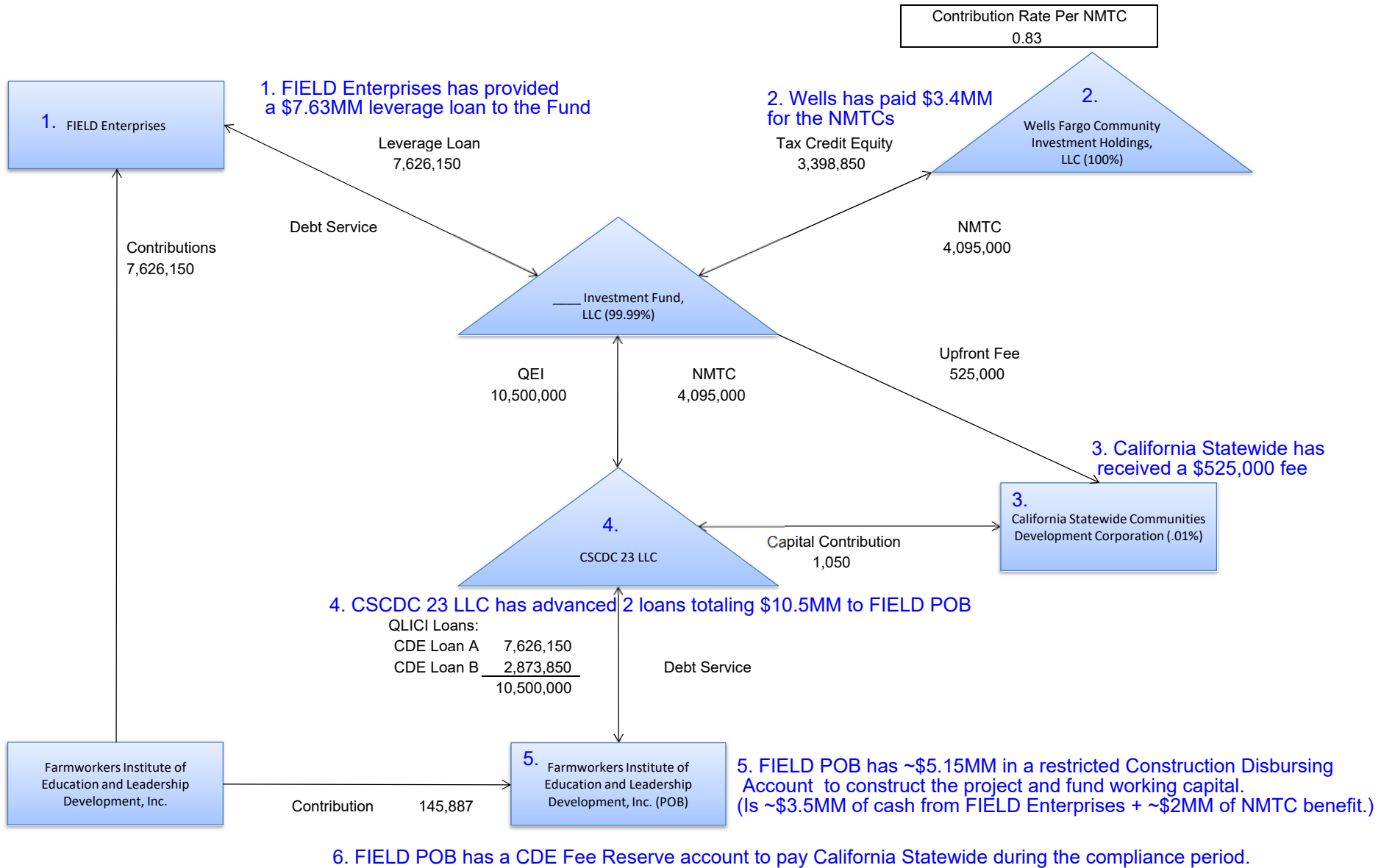
NEW MARKETS DIAGRAM - SHORT TERM BRIDGE EQUITY REPAYMENT



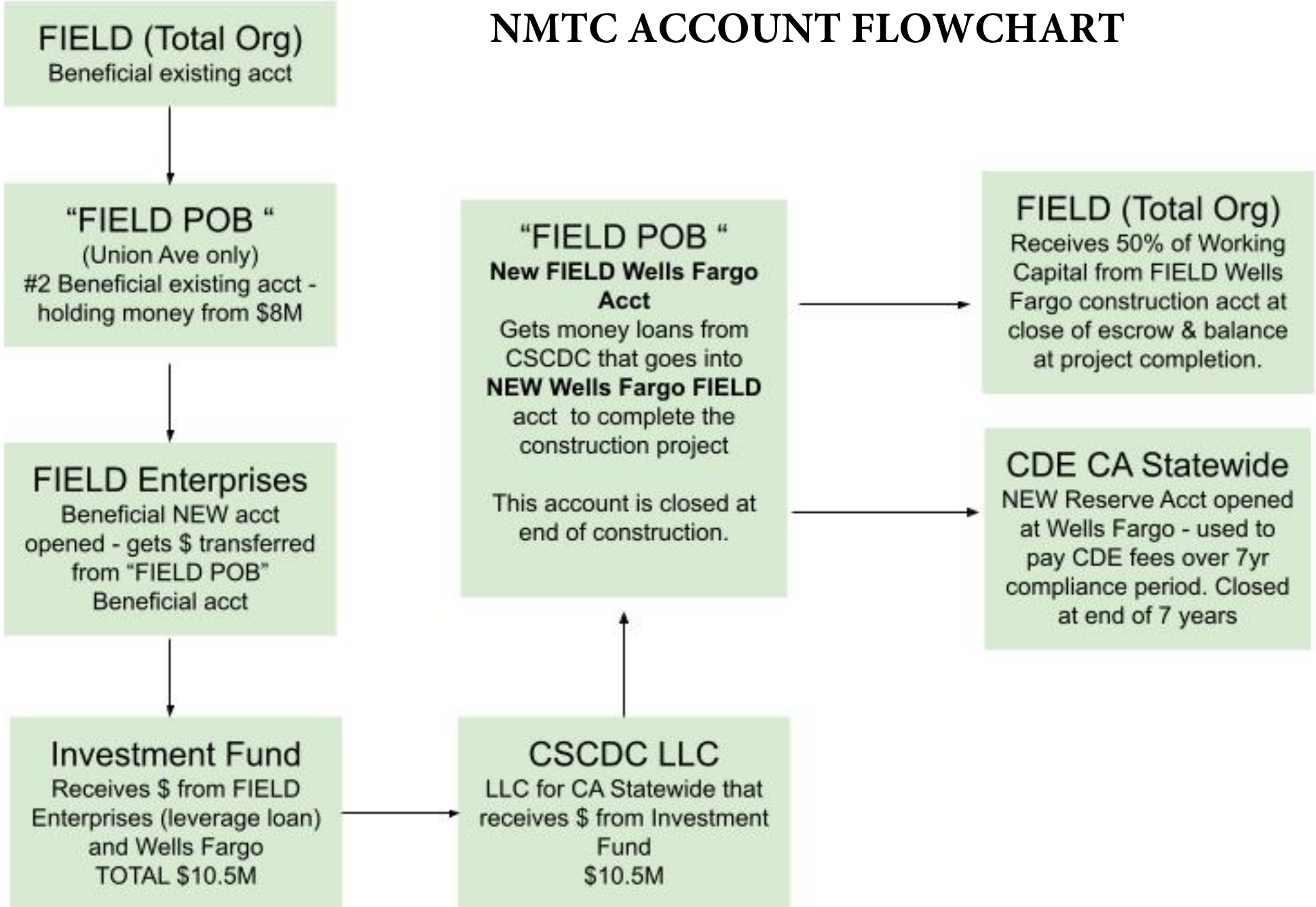
Flowchart 3 - End of Day Closing

FIELD

NEW MARKETS DIAGRAM - SUMMARY



NMTC ACCOUNT FLOWCHART



**FARMWORKERS INSTITUTE FOR EDUCATION AND LEADERSHIP DEVELOPMENT, INC.,
a California nonprofit public benefit corporation**

SECRETARY'S CERTIFICATE

I, Patrick Pine, Secretary of Farmworkers Institute of Education and Leadership Development, Inc., a California nonprofit public benefit corporation (the "**Corporation**"), hereby certify that attached hereto is a true, correct and complete copy of the resolutions of the Board of Directors of the Corporation ("**Board**"); such resolutions have not been amended, modified or rescinded and remain in full force and effect; and such resolutions are the only resolutions of the Board relating to the transactions described therein.

IN WITNESS WHEREOF, I have hereunto signed my name.

Dated: October ____, 2023

Patrick Pine, Secretary

**RESOLUTIONS OF THE BOARD OF DIRECTORS
OF
FARMWORKERS INSTITUTE FOR EDUCATION AND LEADERSHIP DEVELOPMENT, INC.,
a California nonprofit public benefit corporation**

The Board of Directors (the “**Board**”) of Farmworkers Institute of Education and Leadership Development, Inc., a California nonprofit public benefit corporation (the “**Corporation**”), pursuant to requisite authority, does hereby take the following actions, and authorizes, approves and agrees to the adoption of the following resolutions:

WHEREAS, the Corporation’s purpose is to promote the economic and social prosperity of Latinos and other low-income individuals and their families, through education, leadership development, economic endeavors, and strategic partnerships, pursuant to those certain Amended and Restated By-Laws of the Corporation;

WHEREAS, the Corporation wishes to finance and refinance the acquisition, ownership and rehabilitation of certain real property located at 2240 S Union Ave, Bakersfield, CA 93307 (the “**Property**”) and the operation of the Career Technical Education Center, EPIC Charter High School, Corps Programs and other programs located thereon (collectively, the “**Project**”), through financing subsidized in part by federal New Markets Tax Credits under Section 45D of the Internal Revenue Code (the “**Code**”) (collectively, the “**Transaction**”);

WHEREAS, the Corporation intends to undertake the Project in a manner such that it qualifies as a “qualified active low-income community business”, also known as a “QALICB”, under the “portions of business” rule (as each term is defined in Section 45D of the Code) and will maintain separate books and records for the portion of its operations comprised of the Project (the “**Portion**”), pursuant to that certain Operating Policy of the Corporation (the “**Operating Policy**”);

WHEREAS, in connection with the Transaction, the Corporation has formed FIELD Enterprises, a California nonprofit public benefit corporation (“**FIELD Enterprises**”), for the purpose of acting as a supporting organization of the Corporation, in furtherance of the Corporation’s charitable and educational mission;

WHEREAS, in connection with the Transaction, as part of initializing FIELD Enterprises’ operations, the Corporation intends to make a donation to FIELD Enterprises in the approximate amount of \$3,278,350 (the “**First Tranche Donation**”) and a donation to FIELD Enterprises in the approximate amount of \$4,347,800 (the “**Second Tranche Donation**” and together with the First Advance Donation, the “**Donation**”), pursuant to a Donation Agreement, by and between the Corporation and FIELD Enterprises (the “**Donation Agreement**”), and such other documents as may be required to facilitate the Donation (collectively, the “**Donation Documents**”);

WHEREAS, in connection with the Transaction, FIELD Enterprises will use the proceeds of the First Tranche Donation to make the first tranche of the leverage loan to FIELD NMTC Investment Fund, LLC, a Delaware limited liability company (the “**Investment Fund**”), in the aggregate approximate principal amount of \$7,626,150 (the “**Leverage Loan**”), which Leverage Loan is to be made in two tranches pursuant to that certain Fund Loan Agreement between FIELD Enterprises and Investment Fund and related documents, including, without limitation a Security and Pledge Agreement and a Promissory Note (collectively, the “**Leverage Loan Documents**”);

WHEREAS, in connection with the Transaction, the Investment Fund will use (a) the proceeds of the first tranche of the Leverage Loan, and (b) equity contributions from Wells Fargo Community Investment Holdings, LLC, a Delaware limited liability company (the “**Investor**”), in the aggregate approximate principal amount of \$7,221,650, of which approximately \$3,822,800 will be bridge equity (the “**Bridge Equity**”), to pay certain fees and make a qualified equity investment in the amount of \$10,500,000 in CSCDC 23 LLC, a California limited liability company (the “**Sub-CDE**”), which the Sub-CDE will use to make certain loans to the Corporation in the aggregate approximate principal amount of \$10,500,000 (the “**QLICI Loans**”);

WHEREAS, in connection with the Transaction, the Corporation (through the Portion) will use the proceeds of the QLICI Loans to (a) reimburse the Corporation (as to the portion of the Corporation other than the Portion) for costs previously incurred for the Project, on behalf of the Portion, in the approximate amount of \$4,347,800 pursuant to the Operating Policy (the “**Reimbursement**”), (b) pay closing costs and fees in connection with the Transaction, (c) fund reserves for ongoing expenses related to the Transaction, and (d) fund a disbursement account for working capital and capital expenditures for the Project;

WHEREAS, the Corporation will use the funds from the Reimbursement to make the Second Tranche Donation pursuant to the Donation Documents, which FIELD Enterprises will use to make the second tranche of the Leverage Loan;

WHEREAS, the Investment Fund will use the proceeds of the second tranche of the Leverage Loan to repay the Bridge Equity to the Investor and pay a fee in the approximate amount of \$525,000 to California Statewide Community Development Corporation, a California nonprofit public benefit corporation;

WHEREAS, in connection with the QLICI Loans, the Corporation will be required to enter into certain agreements with the Sub-CDE, including, without limitation, a loan agreement, NMTC compliance agreement, New Markets Fee and Expense Agreement, promissory notes, construction monitoring and disbursement agreement, bank account pledge and control agreements, and such other documents as may be required to facilitate the obtaining of the QLICI Loans by the Corporation (collectively, the “**QLICI Loan Documents**”); and

WHEREAS, to facilitate the obtaining of subsidized financing through the use of New Markets Tax Credits, in connection with the Transaction, the Corporation will be required to enter into certain agreements, including, without limitation, a QALICB indemnity agreement, a Community Benefits Agreement, a cost reimbursement certification and agreement, and such other documents as may be required in order to facilitate the obtaining of such subsidized financing (collectively, the “**NMTC Documents**”).

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves the transactions contemplated herein, including, without limitation:

- a) the Project and Transaction;
- b) qualifying the Portion as a QALICB, including pursuant to the Operating Policy;
- c) making the Donation, pursuant to the Donation Documents;
- d) facilitating the Leverage Loan by FIELD Enterprises, pursuant to the Leverage Loan Documents;
- e) the Reimbursement, pursuant to the Operating Policy;

- f) obtaining the QLICI Loans and the execution and delivery of the QLICI Loan Documents; and
- g) the execution and delivery of the NMTC Documents.

The foregoing transactions are hereinafter collectively referred to as the “**Approved Transactions**”.

RESOLVED, FURTHER, that David M. Villarino, as President and Chief Executive Officer, Patrick Pine, as Secretary, and each officer of the Corporation (each an “**Authorized Party**”), be, and each of them hereby is, acting alone, authorized, empowered and directed, on behalf of the Corporation, to take such actions, and to execute and deliver such additional documents and instruments or cause the performance thereunder, as the person taking such actions or executing and delivering such documents or instruments or causing the performance thereunder may deem necessary or appropriate in connection with the Approved Transactions and the signature of such Authorized Party on any document or instrument, shall be conclusive evidence of such Authorized Party’s authority to take such actions or execute and deliver such documents or cause the performance thereunder on behalf of the Corporation.

RESOLVED FURTHER, that any and all acts heretofore taken by any Authorized Party in connection with the matters authorized by the foregoing resolutions are hereby ratified, confirmed and approved.

[remainder of page intentional left blank.]